

Council Minutes

Monday, February 24, 2020 – 7 PM • Council Chambers

Item	Presented By:	Action	Topic	Report
Pledge of Allegiance & Roll Call	Mayor Stefan Densmore			Mayor Densmore called the meeting to order at 7:00 PM EST. All members present.
Set the Agenda & Adopt	Mayor Densmore	Review & Motion		Motion to approve the agenda by Mr. Marx Second by Mr. Boettcher All voted in favor.
Persons Registered to Address Council	Resident/Visitor	None	None	None
Minutes to be Approved	Andy Lanser	Review & Motion	Previous meeting minutes.	February 10, 2020: Click here to review or download Motion to approve the January 27, 2020 minutes as amended by Mr. Van Harn Second by Ms. Chaney All voted in favor.
Departments/Committees				
Mayor	Mayor Densmore	Report & Announcements	Report	<ul style="list-style-type: none"> Mayor Densmore has assembled three proposed routes for the “Golf Manor Fore-Miler” race. The preferred route includes the Losantiville Golf Course. Mayor Densmore will review the routes with Chief Campbell. Mayor Densmore has received a message from the Village’s liaison from Duke Energy indicating that his team is continuing their work regarding the Mayor’s request to learn the most recent 3-5 gas pipeline accidents and their causes. Duke indicated that they would get the Mayor this information as soon as possible. Regarding the proposed Summer Lunch Program, Mayor Densmore has met with Ms. Chaney and Ms. Fogelsong about possible ways to move forward on this. A potential non-profit has been identified. Ideally, the non-profit would be responsible for providing the meals to students and would be reimbursed the cost of providing the meals by the federal government. There will be a need to provide some money upfront to purchase the initial

			<p>meals. Currently, they are working with PRM to get the number of residents would participate in this program. If interested in helping in this program, please contact Mayor Densmore or Ms. Chaney.</p> <ul style="list-style-type: none"> • Mayor Densmore has had discussions with the Administrator and Assistant Administrator regarding an update to the Village salary structure that would increase salaries for the bottom tier of employee salaries. Mayor Densmore will discuss this proposal with each member of the Finance Committee. In addition, this topic will be added to the next Finance Committee agenda. • Mayor Densmore is working on final edits on a letter to Village residents from him encouraging their participation in the US Census. • Peg Conway, councilmember from Amberley Village, has coordinated a tour of PRM for their Mayor. Ms. Conway has also invited Mayor Densmore and Ms. Chaney to attend as well. This tour will occur on 2/26 at 10 am. • Mayor Densmore attended a meeting in Columbus where fund disbursements from the Pharmaceutical Companies in response to the ongoing opioid epidemic were discussed. While attending Mayor Densmore spoke with Governor DeWine. The topic of this discussion was a program idea in which State funding would be provided to municipalities to provide social service liaisons for first responders. In this program, funding would be given directly to municipalities to fund this position. Governor DeWine indicated that he approved the program idea and promised a follow up meeting to discuss it further. <p>Motion to read by title only resolution 2020-2 to accept the One Ohio memorandum of understanding by Mr. Marx Second Ms. Chaney</p> <p>Roll call vote: Mr. Boettcher; Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Mr. Pridonoff: Yes Mr. Van Harn: Yes</p>
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Village Administrator	Ron Hirth	Report	Report	<ul style="list-style-type: none"> Employee healthcare discussions are ramping up and will be of major focus in April and May. Patch repairs have been made on the eastern service drive to help with travel until we get to the Stover Corridor Road project. Working on identifying a date for a public hearing on the landlord licensing ordinance. Should have a date by the next Council meeting for announcement. Letters for sidewalk replacement on Stover will go out next week if ordinance is passed this evening. Building renovations continue with the Police Department offices being painted and creating new workstations. Property maintenance continues to be a top priority. We have begun the process of identifying potential recruitment sources/candidates for a PT/FT Property Maintenance Enforcement official and what that position would look like for responsibilities, etc. As discussed from the TAP study, we are also beginning conversations about the need of having a FT economic development staff member.
Fiscal Officer/Asst. Admin	Andy Lanser	Report	Report	<ul style="list-style-type: none"> Review of January 2020 Financial Report Village had adjusted bank balance of \$2.2 million in January 2020. Of this approximately \$2 million is found in the Village's primary checking account. The remainder rests in the Village's Mayor's Court fund and two law enforcement trust funds. Of the \$2 million found in the Village's primary checking account, \$1.4 million is found in the Village's road and street maintenance funds and can only be spent for these purposes. The Village had 18 outstanding payments in the amount of \$16,000. The Village had 64 payments clear in the amount of \$263,000. And the Village generated \$499,000 in revenue receipts. Note however, approximately \$350,000 of the \$499,000 was received by the Village from MSD for sewer infrastructure replacement as part of the Stover Road project. The Village spent \$131,000 in January 2020. This amount was \$38,000 less than what the Village spent over the same period last year.

				<p>Motion to approve the January 2020 Financial Report by Mr. Boettcher Second by Mr. Marx. All voted in favor.</p> <ul style="list-style-type: none"> • Total Village appropriations for 2019 were approximately \$2.4 million. Of this, total Village appropriations from the General Fund were approximately \$1.8 million. • Total Village revenues for 2019 were approximately \$3 million. This figure exceeded the revenue forecast in the amount of approximately \$112,000. The Village benefited from increased revenue stemming from General Fund Income Tax receipts and an increase in Gasoline Tax receipts. • Fund balances for nearly every Village fund grew in 2019. This includes the General Fund that experienced growth in fund balance to end the year in the amount of approximately \$200,000. • At the request of the Finance Committee, Village Administration will begin exploring State of Ohio sponsored investment tools such as the Star Program. • Village administration will also explore competitively bidding out the Village banking relationships. Currently, the Village banks primarily with 5/3 Bank. However, there may be opportunities with other Banking entities that could result in substantial savings in the form of fees that the Village currently pays 5/3.
Police	Chief Chris Campbell	Report	Report	<ul style="list-style-type: none"> • The Police Department responded to 446 calls for service • The Police Department issued 24 incident reports
LMFR Fire District	Chief Jim Puthoff	Report	Report	<ul style="list-style-type: none"> • Total runs for January were 129 • Staffing continues to be a struggle for the Department. Currently the Department is operating at a minimum staffing of 3. • Chief anticipates the Department to lose between 1-3 FT staff in the next few months. Should this occur, the Chief has compiled a list of 6 candidates to select replacements from.

				<ul style="list-style-type: none"> Captain Ballman is working on a FEMA grant for radios and turnout gear.
Solicitor	Terry Donnellon, Solicitor	Legislation & Discussion	<p>ORD 2020 – 2: An Ordinance Amending ORD 2019-4 Establishing Obligations of Owners of Vacant Buildings and Declaring an Emergency</p> <p>ORD 2020 – 3: An Ordinance Adopting Articles I, II, and V, Rules and Regulations fir the Hamilton County Storm Water District</p>	<p>ORD 2020 – 2: Approval as an emergency Motion to read by title only by Mr. Marx Second by Mr. Kneipp All Voted in favor.</p> <p>Motion to approve by Mr. Boettcher Second by Mr. Van Harn Discussion: None Roll call vote: Mr. Boettcher; Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Mr., Pridonoff: Yes Mr., Van Harn: Yes</p> <p>Motion to suspend the rules and pass as an emergency by Mr. Marx Second by Mr. Van Harn Discussion: Roll call vote: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Mr., Pridonoff: Yes Mr., Van Harn: Yes</p> <p>ORD 2020 – 2 Passes.</p> <p>ORD 2020 – 3: First Reading Motion to read by title only by Mr. Marx Second by Ms. Chaney All Voted in favor.</p> <p>Motion to approve by Ms. Chaney Second by Mr. Van Harn</p>

			<p>RES 2020 – 1: A Resolution of Necessity Declaring the Need for Repair of Sidewalks in and Along Stover Avenue, Losantiville Road and Bremont Avenue</p>	<p>Discussion: None Roll call vote: Mr. Boettcher; Yes Ms. Chaney; Yes Mr. Kneipp; Yes Mr. Marx; Yes Mr., Pridonoff; Yes Mr., Van Harn; Yes ORD 2020 – 3 passes first reading.</p> <p>RES 2020 – 1: For Approval. Motion to read by title only by Mr. Pridonoff Second by Mr. Van Harn All voted in favor.</p> <p>Motion to approve by Mr. Pridonoff Second by Mr. Van Harn Discussion: None Roll call vote: Mr. Boettcher; Yes Ms. Chaney; Yes Mr. Kneipp; Yes Mr. Marx; Yes Mr., Pridonoff; Yes Mr., Van Harn; Yes RES: 2020-1 passes.</p>
Executive Committee	Lou Marx	Report		Executive Committee did not meet this evening.
Education	Sharon Chaney	Report		<ul style="list-style-type: none"> • PRM LSDMC met on 2/12. At the meeting Laura Mitchell and Mike Moroski were in attendance along with the PRM Facilities Manager and two CPS community engagement personnel. • District is no longer examining the feasibility of altering boundaries as a solution to school overcrowding. School overcrowding is now viewed as a top priority for CPS officials. • Currently the District is examining the feasibility of purchasing adjacent property for an addition to the school. In discussing this option with Mr. Moroski, Ms. Chaney discussed funding and to

				<p>determine if an additional levy would be necessary. Mr. Moroski stated that there are no plans for a levy increase this year.</p> <ul style="list-style-type: none"> • LSDMC is creating an engagement plan and a special meeting to discuss school overcrowding. A parent Q&A session would be part of the special meeting. • PRM is coordinating a blood drive for a LSDMC parent recently diagnosed with leukemia. • The Cincinnati Recreation Commission has opened early enrollment for pool memberships for this year.
Non-Profit	Eric Pridonoff			No report
Fire District	Lou Marx	Report		<ul style="list-style-type: none"> • LMFR Fire Board meets Wednesday, March 18, 2020 - 6 PM, at Fairfax • In response to a proposal made by Mr. Hirth, the District has agreed to form a group composed of financial officers from the participating jurisdictions to review the financial information of the District. Ms. Kaminer will be responsible for convening the group.
Planning Commission	Matt Boettcher	Report		<ul style="list-style-type: none"> • Next Planning Commission meeting on Monday, March 2, 2020 has been canceled. • The next Planning Commission meeting is scheduled for Monday April 6, 2020.
Engagement	Danny Kneipp, Chair	Report		<ul style="list-style-type: none"> • The Committee discussed the Mayoral objectives including reconstituting the Recreation Commission, Census participation, and building sustainable communication between the Village and residents. • Also discussed was the Village's 75th anniversary in 2022. The Committee is discussing celebration ideas including a series of events culminating in a grand large-scale event.
Finance Committee	Matt Boettcher, Chair	Report		<p>Financial Audit Committee met this evening at 5:30 PM</p> <ul style="list-style-type: none"> • The Village has received the audit findings from the 2017-2018 Audit from Perry and Associates • Mr. Lanser presented an executive summary of the Audit. There were five material weaknesses in Village financial operations reported in the audit. Several of the material weaknesses were

				<p>identified in the previous audit and have since been addressed in Village financial operations.</p> <ul style="list-style-type: none"> Two material weaknesses were newly identified and are in the process of being addressed. The material weakness relating to Mayor's Court financial reporting requires further clarification. The Village Fiscal Officer will contact the Auditor of State to discuss. Mr. Lanser presented a draft for the "Auditing Requirements of the Police Department Clerk's Office." This document outlines the auditing requirements and procedures of the "petty cash drawer," cash safe, and Mayor's Court financials. <p>Finance Committee met this evening at 6PM</p> <ul style="list-style-type: none"> RITA will provide income tax submission assistance at their locations in Batavia and Mt. Healthy. RITA will also be providing extended call-in hours throughout tax season to aid individuals with tax questions. Also discussed was an exploration of State investment options for Village resources and the feasibility of switching banking relationships for the Village.
Old Business				<ul style="list-style-type: none"> Mr. Marx elected to speak on his support of the Non-discrimination Ordinance. Mr. Marx stated that he is concerned about the erosion of individual rights and the increase of intolerance and discrimination occurring nationwide. Mr. Marx further stated that his support for the ordinance was out of an interest to protect the residents of Golf Manor. Furthermore Mr. Marx intends to fight for the Ordinance should a repeal effort occurring succeed in getting it on the fall ballot.
New Business		Discussion		
Announcements				<p>Next Meetings for Monday March 9, 2020:</p> <ul style="list-style-type: none"> Executive Committee meets at 6PM in Chambers Council meets at 7PM in Chambers The Police Department won the Chili Cookoff fundraiser for the Haverkamp Foundation.

Adjourn				Adjourn at 9:00 pm by Mr. Boettcher Second by Mr. Pridonoff All in favor
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_____ Date: _____
Submitted by Andy Lanser, Fiscal Officer

_____ Date: _____
Greg Schwartzberg, Mayor

_____ Date: _____
Anna Gedeon, Asst. Clerk